



Climate and Land Use Alliance

*Cultivating solutions for people and the planet*

## **POSITION ANNOUNCEMENT: Brazil Initiative Lead Climate and Land Use Alliance**

**Preferred Location:** Rio de Janeiro, Brazil

**Position:** Full-time

The [Climate and Land Use Alliance](#) (CLUA) is a collaborative of foundations seeking to realize the potential of forests and lands to mitigate climate change, benefit people, and protect the environment. The CLUA member foundations are the ClimateWorks Foundation, the David and Lucile Packard Foundation, the Ford Foundation, and Gordon and Betty Moore Foundation. Good Energies and Margaret A. Cargill Philanthropies also award grants in alignment with the CLUA strategy. By bringing together our resources and diverse expertise, CLUA supports policies, practices, and partnerships that halt and reverse forest loss, advance sustainable land use and development, and secure the rights and livelihoods of Indigenous and forest communities.

### **POSITION DESCRIPTION**

Working closely with the CLUA Director of Programs, and other program officers at the member foundations, the Brazil Initiative Lead will coordinate grantmaking and non-grantmaking activities to implement the current [Brazil Initiative strategy](#), including interaction with agencies of the Government of Brazil and selected state and municipal-level authorities, with other donors active in this area, and with private sector and civil society leaders. Starting in 2023, the Brazil Initiative Lead will also lead the development and implementation of a new Initiative strategy for the period from 2024-2030.

Specifically, the Brazil Initiative Lead will review the current status of climate and land use issues in Brazil and aligned grants in the existing CLUA and member foundation portfolios; be responsible for implementing and coordinating grantmaking and non-grantmaking activities within this Initiative; solicit, review, and respond to comments on grant and contract proposals; prepare recommendations for funding; and work with other CLUA staff to develop and implement learning strategies for the Initiative. The Brazil Initiative Lead has primary responsibility for a portfolio of grants administered by the CLUA Secretariat.

The Brazil Initiative Lead will be expected to provide thought leadership in the field of climate change, land use and human rights in Brazil and to work closely with the CLUA Director of Programs and a small team of consultants and member foundation staff who have a portion of their time allocated to this Initiative. Within the Brazil Initiative Team, the Lead is responsible for maintaining a culture of shared purpose, collaboration, mutual respect, and commitment to achieving the goals described in the strategy. The Brazil Initiative Lead is the representative of CLUA in Brazil, and in that capacity, is expected to develop a network of – and collaborate broadly with – scholars and practitioners, government agencies, non-governmental organizations, private sector leaders, and other donors toward the shared purpose of achieving substantial emission reductions from land use in ways that deliver economic, social, and ecological benefits. Frequent travel within Brazil is expected, along with occasional travel internationally.

### **Primary Duties & Responsibilities**

The Brazil Initiative Lead will be responsible for the following duties and responsibilities:



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- Lead strategy development and implementation for CLUA's Brazil Initiative, including timely communication and coordination with member Foundations and outreach and collaboration with other donors and leading experts.
  - Lead the development of a new CLUA Brazil Initiative strategy, in alignment with the development of CLUA's broader 2024-2030 strategy.
  - Manage and coordinate CLUA's work in Brazil, promoting collaboration and alignment with the current and future Brazil Initiative strategies.
  - Lead the continued development and refinement of strategic and operational frameworks for the Initiative, including priorities for Initiative grantmaking and operational modalities.
  - Partner with member foundation program officers to ensure effective collaboration among grantees on priority topic areas and in priority geographies.
  - Guide and coordinate a local team of program officers and associated consultants, supporting their portfolios with strategic vision.
  - Plan and chair team meetings and ensure action items are clearly defined and accomplished in a timely fashion.
  - Facilitate timely and effective coordination and communication among the Brazil team and the overall CLUA program and administrative staff, ensuring information needs are met.
  - Provide strategic guidance and coordination on all work products.
  - Engage directly with priority governmental, NGO, and/or private sector actors to promote alignment with CLUA goals and strategies, exchange information with other thought leaders, and stimulate meaningful debate and innovative "solutions."
  - Interact with other relevant donors and philanthropies in Brazil to identify/realize priority collaborations and promote synergies.
  - Implement the Brazil portion of the Ford Social Bond regranting agreement in the region according to CLUA operational guidance for the Social Bond, including collaboration, as appropriate, with the Colombia and Peru Initiative Lead on jointly identified and agreed cross-programmatic priorities for collaboration and exchange in the region.
  - As needed, develop terms of reference for consulting and advisory services for the CLUA Brazil Initiative for delivering on the Initiative's strategic priorities; supervise contracted consultants.
  - With team input, prepare initiative planning and reporting documents and strategy updates including: (a) biannual initiative briefs prepared in advance of CLUA retreats; (b) annual strategic work plans; and (c) a new initiative strategy for 2024-2030 to replace the current strategy that expires in 2023.
  - Anticipate and manage risks to CLUA's work in Brazil.
  
- Lead grantmaking and project monitoring within CLUA's Brazil Initiative, including:
  - Manage portfolio budget.
  - Work with grantees to shape proposals and ensure timely delivery of high-quality final proposals and associated materials, as well as prepare written grant recommendations.
  - Empower and support grant recipients in achieving real impact through specific policy and programmatic objectives.
  - Manage CLUA internal review process and resolve legal, technical, and financial issues raised by specific grant proposals and reports.
  - Approve midterm and final grantee reports and share lessons learned with the CLUA team.
  - Monitor grants and provide support to partners with project implementation, including review of draft reports and publications.
  - Convene and connect grantees and identify new potential partners.
  - Communicate and coordinate in English in a timely manner with CLUA grants administration staff members based in the U.S. regarding grants, grantee reports, contracts, Initiative meetings, etc.



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- Contribute to CLUA's overall strategy development and implementation, maximizing collaboration with other Initiatives and Workstreams, knowledge management, learning and innovation.
  - Actively participate in CLUA's new strategic 2024-2030 planning process.
  - Substantively engage with other CLUA Initiatives and Workstreams (e.g., Colombia & Peru, Indonesia, Mexico & Central America, Global, Strategic Communications, Natural Carbon Capture, Healthy Diets) to maximize collaboration and learning.
  - Interact with CLUA knowledge management and monitoring and evaluation systems on behalf of the Initiative team.
  - Contribute to and align with other CLUA priority program areas as appropriate, including Global and Regional Initiatives and Strategic Communications.
  - Participate in CLUA-wide processes, including external evaluations, visioning exercises, and strategic planning efforts.
  - Maintain and share information about other funders relevant to CLUA's priorities, with particular attention to opportunities for co-funding and to leverage other opportunities.
  - Participate in CLUA meetings, including all CLUA Board meetings, retreats and others as required by the CLUA Director of Programs.

### Qualifications

The successful applicant will have the following minimum qualifications:

- Minimum of 10 years' experience in the fields of climate and/or land use in Brazil, natural resource management, and/or rural development with a combination of private sector, policy analysis, advocacy, communications, and implementation experience.
- An advanced degree in public policy, natural resource management, economics, social sciences, or other relevant field is preferred.
- Demonstrated capacity to understand and engage with private sector and public policy processes, as well as work effectively with government, NGO, private sector, and donor partners.
- Experience collaborating with international teams.
- Demonstrated ability to think and act strategically; effectively manage complex processes involving multiple institutions and individuals in a team arrangement; function as a good team player in multicultural settings; and rapidly and successfully respond to emergent challenges and opportunities.
- Excellent analytical, management, and oral and written communication skills in both Portuguese and English.
- Capacity to engage with and inform different donors and strategies, including those implemented through CLUA.
- Grantmaking experience is desirable.
- Excellent judgement with the ability to adhere to confidentiality requirements and handle sensitive matters with discretion, and strong emotional intelligence with the ability to facilitate relationship building across the Alliance.
- Demonstrated sensitivity to the needs and concerns of individuals from diverse cultures, backgrounds, and identities.
- Experience working in diverse, equitable, and inclusive work environments, including experience in anti-racist/anti-colonial work, and commitment to justice and equity work.
- Experience coordinating, facilitating, and creating collaborative environments among organizations preferred.

### Application Process

CLUA welcomes a diverse candidate pool. We recognize diversity as an asset essential to accomplishing our work and view diversity as encompassing differences in race and gender, as well as age, national origin, ability, sexual orientation, job skills, education, and geographic location. All interested candidates are encouraged to **apply by October 3rd, 2022**.

To be considered, submit a cover letter and resume in English to [jobs@climateandlandusealliance.org](mailto:jobs@climateandlandusealliance.org)